



## Technology and Internet Acceptable Use Agreement

At Our Lady of Perpetual Succour Catholic School, devices, internet and network services are used to enhance teaching and learning using computers and the school network for communicating, publishing, research and for learning skills.

### Years 3-6 Student Agreement

When using digital technologies and online services at OLPS I will follow these rules:

1. I will use devices only for the task I am meant to be doing and I will only access information that is useful to me for my learning tasks.
2. I will take care of and be responsible for the school's devices. I will keep food and drinks away from it.
3. I will be a steward of creation by,
  - only printing what I need
  - avoiding downloading large files
4. I will keep my password/s to myself, and not use the passwords of others.
5. I will organise and store my work so I can find it easily
6. I will be respectful by not searching for anything that is illegal, dangerous or offensive on the internet.
7. If I accidentally come across something I am unhappy with I will immediately close it and tell the teacher.
8. I will only send messages that are polite and sensible. I will not use the device to annoy or offend anyone else.
9. I will be cyber-safe by not intentionally spreading viruses by e-mail or posts.
10. I will be cyber-safe by keeping my personal information private. This includes my surname, address, and phone number or that of my parents or others unless I have permission from my parents/guardians.
11. I will always ask permission before posting content that includes images and/or audio of others.
12. If I receive any messages that I do not like I will immediately tell a teacher.
13. I understand that my device, the content I post and sites I visit may be monitored by the school to ensure my safe and responsible use of digital technologies.
14. I know that the school will take all reasonable precautions to ensure that I cannot access inappropriate materials, but ultimately, I will be held responsible for the content I access online.
15. I know that the school will not be responsible for any loss of data or for the accuracy of the information I obtain through the school's computers.
16. I know that I am responsible for critically checking the accuracy of information I obtain from online sources or AI generated content because not everything I see, read or hear online is true
17. I will acknowledge when I have used other people's work or AI generated content in my own work, including pictures, video, audio and information

If I break any of these rules, then I may be unable to use the devices at school and I will need to re-negotiate how and when I use the computers with the principal.

Student's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_